

Action Planning Solutions

Align, Communicate, and Track Progress on Goals

Action planning is a powerful process for achieving strategic goals and creating positive changes in your organization. Valtera's Action Planning Solutions include professional consulting, tools for learning and optimizing, online action planning software, and reports designed to focus on key opportunities.

Learning Tools

Valtera offers a Leader's Guide to Report Interpretation, Feedback and Action Planning. This comprehensive self-study guide may be customized to your organization and even to a particular survey. It may be used in conjunction with Valtera's online action planning software, or as a supplement to any current action planning process.

If face-to-face learning is called for, Valtera offers classroom sessions in feedback and action planning techniques. This course can be tailored to any level in your organization, or can be delivered to managers as a train-the-trainer module.

Best Practices Library

The Best Practices Library can be integrated with Valtera's online action planning software or used separately as a stand alone tool. The database includes over 1000 activities that managers can engage in to improve their performance as well as other resources to facilitate their improvement efforts. Information in the best practices database has been derived from the research literature as well as from interviews with high performing managers in client organizations.

The Best Practices Library is a living database where managers may contribute their own best practices. Each suggestion is professionally reviewed for quality prior to inclusion.

Achieve strategic goals through communication, collaboration, and control.

Services

Consulting

Training

Coaching

Products

Leader's Guide
(print or online)

Best Practices Library

Action Planning Software

Valtera is an HR consulting firm that helps global companies align their people and service delivery to their core business strategy.

Testing & Selection
Leadership Assessment
Employee Engagement
Surveys & Analytics
HR Audits & Legal Support
Sunstone™ Solutions

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Better Organizations Through Better Science®

Action Planning Online

Action Planning Online

This easy-to-use tool is designed for managers to set goals, create action plans, and track progress. With features such as cascading and escalating goals, strategic goals are easily communicated and aligned across the organization.

Valtera's Action Planning software is offered off-the-shelf or as part of a custom online survey administration portal. This web-based tool makes action planning easy to implement and measure.

Valtera's Online Action Planning toolkit is administratively rich and offers a flexible set of features which can be enabled to suit the particular needs of your organization.

Features

- Cascade goals as directives down the organizational chain
- Escalate goals as suggestions up the organizational chain
- Track feedback and communication meetings
- Create action plans for each goal
- Access an integrated resource library for best practices help
- Update and modify plans easily
- Set and track milestones
- Maintain a list of goals under consideration
- Review and approve plans online
- Share plans with others
- Monitor a manager's progress
- View organizational progress with aggregate reports

Ask for a demo to see how Valtera's action planning toolkit can help your organization achieve strategic goals.

A state-of-the-art solution...

Cascade and Escalate Goals

Customized Administration

Create and Share Action Plans

Best Practices Library

Online Approval and Monitoring of Plans

Individual and Aggregate Reports

Goals	Dimension / Sender	Write Action Steps
Distribute monthly status reports that track against corporate benchmarks.	Communication John Doe	
Increase employee engagement levels for my unit.	Other: Morale Self	
Encourage more teamwork within my unit.	Teamwork Mary Jones	

Ask us about hosted solutions

VALTERA®